



केन्द्रीय विद्यालय डी आर डी ओ,  
KENDRIYA VIDYALAYA DRDO  
सी वी रमन नगर, CV RAMAN NAGAR  
बेंगलुरु, BENGALURU -560093.

दूरभाष सं: Telephone no.: **080- 25243919**

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Ref: KV.DRDO/F.13086/2019-20

DATED : 10.01.2020

M/s .....

Sub:- Registration of firms/agencies for various item of works  
Sir,

Applications are invited from firms / agencies for supply of various items of works at Kendriya Vidyalaya DRDO, C.V.Raman Nagar, Bengaluru : 560 093.

It is therefore requested that interested parties / firms / agencies may apply in the following format for registration.

**FORMAT**

- i) Name & Address of firms : .....
- ii) Nature of Work : .....
- iii) Telephone number : a) Landline ..... B) Mob.....
- iv) Name & address of the owner of the firm with address ( in details) : .....
- v) GST number of the firm : .....
- vi) TAN/PAN number of the firm : .....
- vii) Copies of return of GST of :  
last 03 years should be attached  
with format. : .....
- viii) Copies of income Tax return of  
last 03 years should  
be attached with application : .....
- viii) Name & Address for Bank Guarantee: .....
- ix) Registration Certificate : .....
- ( to be attached)
- x) Past Performance of the Firm: .....
- ( to be attached)
- xi) Audited balance Sheet of the Firm: .....
- (to be attached )
- xii) PAN Card ( to be attached) : .....

**NOTE:** Without GST number, no firm will be registered. The last date of registration is fixed as \_\_\_\_\_. The format is also available in our website [www.drdobangalore.kvs.ac.in](http://www.drdobangalore.kvs.ac.in)

**SIGNATURE OF THE AGENCY**  
**With SEAL**