



केन्द्रीय विद्यालय KENDRIYA VIDYALAYA

विज्ञान विभाग

फ. /के.वि./ 10.10.2022-23/1316
F. /KV/

दिनांक : 01 / 08 / 2022

Date :/...../.....

विषय :- आपूर्ति के लिए कूटेशन/टेन्डर भेजने के लिए

Sub.: Quotation for स्टेशनरी रूड प्रिंटिंग लार्ज

1. केन्द्रीय विद्यालय के पक्ष में अधोहस्ताक्षरित के द्वारा साथ में संलग्न बयान में दिखाई गई चीजों की आपूर्ति के लिए भाव-विवरण सायं तिथि तक आमंत्रित किया जाता है। भाव-विवरण अच्छी तरह से बंद लिफाफे में भेजा जाना चाहिए। जिस पर स्पष्ट लिखा हो, आपूर्ति के लिए भाव-विवरण नाम इंगित नहीं करना है। अधोहस्ताक्षरित के कार्यालय में को तिथि को खोला जाएगा।

Sealed quotations for the supply of the articles shown in the attached statement are invited by the undersigned on behalf of the Kendriya Vidyalaya NEC, VIGYAN, VIHAR upto 16.00 Hrs P.M. by 22.08.2022 (Date). Quotations should be sent under strong sealed cover marked as 'Quotation for the supply of Stationary & Printing and not by name. The quotations will be opened in the office of the undersigned at 11.00 Hrs on 23.08.2022 (Date).

2. भाव-विवरण अनुच्छेद 3 से 15 में बताए गए नियम और शर्तों के अनुसार या सहमति में होगा अन्यथा यह माना जाएगा कि व्यक्ति उधरण के नियमों और शर्तों के तहत अनुबंध करने के लिए सहमत हो गया है।

The quotations shall be submitted according to the terms & conditions specified in paragraphs 3 to 15 Unless specified otherwise in the quotation it shall be construed that the terms and conditions stipulated here under have been agreed to.

3. मूल्य F.O.R. होंगे और सभी तरह के राजस्व कर, बिक्री कर, माल भाड़ा और सभी दूसरी तरह के कर जो भी देय हैं इसमें शामिल होंगे जिनका उल्लेख भाव-विवरण निर्धारित करते समय तथा उसको स्वीकार करते समय नहीं किया गया है।

The rates should be F.O.R. and whatever liable in respect of the supplies. The Kendriya Vidyalaya shall not be liable to pay any tax, freight etc. which has not been expressly stipulated in the quotation in the event of acceptance of the quotation.

4. भाव-विवरण में कोई भी ऊपरी लेखन (Over writing) या सुधार कार्य नहीं होना चाहिए। यदि आंकड़ों में कोई परिवर्तन लाना है तो उसे स्वच्छता से फिर से लिखा जाना चाहिए और उसे प्रतिप्रमाणित हस्ताक्षर और दिनांक के साथ होना चाहिए। प्रतिप्रमाणित हस्ताक्षर की अनुपस्थिति में बाजार भाव अस्वीकार कर दिया जाएगा।

There should not be any overwriting or corrections in the quotation. If a figure is to be amended it should be neatly scored out the revised figure written above and the same attested with full signature and date. In the absence of the attested signature the quotation is liable to be rejected.

5. अधोहस्ताक्षरित इस बात के लिए बाध्य नहीं है कि उसे निम्नतम मूल्य वाला बाजार भाव स्वीकार करना होगा। उसके पास यह अधिकार होगा कि वह संलग्न बाजार भाव में दी गई सारी चीजों के या अशत: चीजों के बाजार भाव को स्वीकार करें।

The undersigned does not bind himself to accept the lowest quotation and reserves the right to accept the quotation in the whole or in part, i.e. with respect to all articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as he may decide.

6. बाजार भाव स्वीकार होने पर वह अनुबंध माना जाएगा और ठेकेदार बाजार भाव में वर्णित नियमों और शर्तों को स्वीकार करने के लिए बाध्य होगा।

On acceptance of the quotation it will become a contract and the contractor shall be bound by the terms and conditions of the quotation.

7. जिन व्यक्ति/व्यक्तियों को बाजार भाव स्वीकार होगा उसे ठेकेदार कहा जाएगा और उसे बाजार भाव के साथ

₹. 5000/- रु. जमा करने होंगे जो बाजार भाव अस्वीकृत होने पर वापस कर दिये जायेंगे। भाव बाजार के अवसर पर दी गई वयाना धनराशि सुरक्षा जमाराशि में समायोजित कर दी जाएगी जो नीचे उल्लेखित दर पर देय होगी।

The person/persons whose quotation is accepted, hereinafter, called the contractor, shall deposit an earnest money of Rs. 5000/- alongwith the quotation which shall be refunded in the event of the rejection of the quotation. The earnest money will be forfeited in the event of failure to comply with the contract. In the event of the quotation, the earnest money will be adjusted towards Security Deposit which shall be payable at the rate mentioned below :—

सुरक्षा जमा राशि _____ % / SECURITY DEPOSIT AT.....%

If the contractor is not agreeable to pay security deposit the reasons therefore should be specified and the undersigned reserves the right to accept or reject the request.

8. यदि ठेकेदार अधोलिखित को स्वीकृत देने के बाद चीजों की आपूर्ति समय पर देने में असफल हो जाता है तो अधोहस्ताक्षरित को यह छूट होगी कि वह बाजार में किसी और व्यक्ति या फर्म से यह अनुबन्ध पूरा करने हेतु सामान ले ले। इस कार्य में यदि मूल्यों में कोई अंतर आता है तो उसे ठेकेदार द्वारा जमा की गयी सुरक्षा राशि में से काट लिया जाएगा यदि धनराशि सुरक्षा राशि से अधिक है तो ठेकेदार इस राशि को जमा करने के लिए बाध्य होगा।

If the contractor fails to supply the articles within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the article from the market or get the rest of the contract completed by any other person or firm and the difference of price, if any shall be deducted from the earnest money/Security deposit & in cash amount excess of the security deposit is paid by the undersigned, the contractor shall be liable to pay this amount.

9. अधोहस्ताक्षरी की इच्छा के अनुसार ब्योरा : विवरण में दी गई चीजों की मात्रा ठेकेदार को बिना कोई कारण बताए घटाई या बढ़ाई जा सकती है।

The quantity of articles indicated in the attached statement may be increased or decreased at the discretion of the undersigned without assigning any reason.

10. भाव-विवरण की स्वीकृति से अधोहस्ताक्षरित को यह अधिकार होगा कि वह ठेकेदार को नमूना प्रदर्शन के लिए बुला सकता है और ठेकेदार बिना किसी अतिरिक्त धनराशि लिए नमूना प्रदर्शन के लिए बाध्य होगा।

Prior to acceptance of the quotation, the undersigned reserves the right to call for sample or demonstration and the contractor shall be liable to supply the sample or give the demonstration free of cost.

11. अधोहस्ताक्षरित भाव-विवरण की स्वीकृति तथा चीजों की खरीदारी के लिए आदेश देने की प्रक्रिया के दौरान स्वयं या अपने द्वारा मनोनीत किए गए व्यक्ति के द्वारा निरीक्षण करेगा। यदि चीजें स्वीकृत नमूनों के अनुसार नहीं होंगी तो वो अनुबंध को अस्वीकार कर सकता है और इसके लिए वो किसी स्पष्टीकरण के बाध्य नहीं होगा।

In the event of acceptance of the quotation and placing of the order for purchase the articles ordered for would be subjected to an inspection by the undersigned or his representative and are liable to be rejected if the articles supplied are not according to approved samples or do not confirm to the specifications prescribed.

12. ठेकेदार द्वारा दिया गया मूल्य 1 वर्ष तक रोका जा सकता है। मूल्यों में कोई भी सुधार वृद्धि स्वीकार्य नहीं होगा। अनुबन्ध के लागू होने के दौरान, जब तक कि बिक्री कर में बढ़ोत्तरी न हो जाए।

The rates quoted by the contractor shall hold up toNo amendment in the rate except increase in the rate of Sales Tax during the period of execution of the contract, will be accept.

फर्नीचर के लिए / FOR FURNITURE

13. ठेकेदार द्वारा अपने द्वारा आपूर्ति किए गए सामान पर एक टिन लेविल लगाना होगा जिस पर उसका नाम और बनाए जाने का वर्ष अंकित करना होगा।

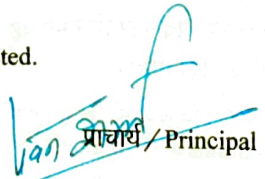
The contractor shall be required to fix a tin liable on the furniture supplied by him, giving his name and year of manufacture.

14. सामान की आपूर्ति के छह महीने के बाद तक विद्यालय सुरक्षा राशि को अपने पास जमानत के रूप में जमा रखेगा जिससे इस अवधि के दौरान अगर आपूर्ति किए गये सामान में कोई खराबी हो तो उसकी भरपाई की जा सके।

The amount of security deposit shall be retained by the Vidyalaya for a period of six months from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within this period.

15. जो भाव-विवरण इन शर्तों की पूर्ति नहीं करेगा उन्हें अस्वीकार कर दिया जायेगा।

Quotation which do not comply with the above conditions are liable to be rejected.


Principal

संस्थापक/Principal
केन्द्रीय विद्यालय/Kendriya Vidyalaya
ए.ए.सी., विमान विमान/AAI, New Delhi
दिल्ली-92/Delhi-110092

KENDRIYA VIDYALAYA NFC VIGYAN VIHAR DELHI-

LIST OF ITEMS FOR STATIONERY & PRINTING WORK (F.Y. 2022-23)

Sl. No.	Name of Item	Unit	Rates
1. (A)	Examination Question Paper Printing Size 9×11" First 100 copies	Per Page Per 100	
	Examination Question Paper Printing Size 9×11" Next 100 copies	Per Page Per 100	
(B)	Examination Question Paper Printing Size 10×7½" Offset Printing First 100 copies	Per Page Per 100	
(C)	Examination Question Paper Printing Size 10×7½" Next 100 copies	Per Page Per 100	
(D)	Figure Scanning Charges	Per Sq. Inch	
(E)	Folding, Stitching and Binding Charges	Per 100	
(F)	Envelope Packing Charges	Each	
2	Progress Report Card size 13×10" 230 gms art card multicolour printing Primary & Secondary	Per 100	
3	Result Register 70 pages on 80 gsm ledger paper size 13×8"	Each	
4	Result Sheet for Primary and Secondary on 250 gsm ledger paper	Per 100	
5	Progress Sheet approx Legal size on 100 gsm paper Single Colour Printing with logo as watermark	Each	
	Multi Colour Printing with logo as watermark	Each	
6	Folder Multicolour Printing as Per Sample multicolour printing	Each	
7	Brown Envelope FS Size with Printing	Each	
8	Plastic File Folder FS Size with Printing	Each	
9	Marks Slip Tests size 5×13" on Balarpur paper	Per 100	
10	Marks Slip for Primary size 8×13" on Balarpur paper	Per 100	
11	Ans. Script 9×11" 4 Pages Printed on Balarpur paper	Per 1000	
12	Ans. Script 9×11" 8 Pages Printed on Balarpur paper	Per 1000	
13	Ans. Script 9×11" 12 Pages Printed on Balarpur paper	Per 1000	
14	Ans. Script 9×11" 16 Pages Printed on Balarpur paper	Per 1000	
15	Ans. Book size 9×11" Approximate page 24 C. B. S. E. Board Pattern	Per 1000	
16	Vidyalaya Patrika size 8½×10½" total no. of pages 64 pages 7.6 kg Balarpur Paper. Hindi, English, Sanskrit Computerised Offset Printing + 8 Pages Art Paper 130 gms Photo Colour Offset Printing + 4 Pages 250 gms Art Cards Title Four Colour Offset Printing with one side Lamination.	Each	
	Additional 4 pages Colour Offset Printing	Each	
	Additional 4 pages Black & White	Each	
17	Newsletter size 8½×10½" 4 Pages 250 gms Art Paper with four colour offset printing	Each	
18	Newsletter size 8½×10½" 8 Pages 250 gms Art Paper with colour offset printing	Each	
19	School Readiness Activity Booklet's size A4/ 8½×10½" both side Black & White Printing 70 gsm Mapletho Paper Rates for 4 pages Black & White Printing	Each 4 Pages	
	Title 250 gsm Art Card single colour printing	Each Book	
	Title 250 gsm Art Card Four colour printing	Each Book	
	Spiral Binding	Each Book	
	Perfect Binding	Each Book	

Sl. No.	Name of Item	Unit	Rates
1	Admission / Withdrawal Form on Ledger Paper	Per 100	
2	A. P. A. Form 12 Pages as per KVS 9"×11½"	Per 100	
3	Admission & Withdrawal Register 250 Pages,	Each	
	Strong Leather Binding size 15"×20"		
4	Cash Book Full PVC Binding	Each	
5	Daily Att. & Fee Register 76 Pages	Each	
6	Despatch Register 250 Pages Strong Leather Binding	Each	
7	Diary Register 250 Pages Strong Leather Binding	Each	
8	Essential Certificate (A+B)	Per 100	
9	Fee Receipt Book Big Size A-4	Each	

10	Fee Receipt Boo Small Size Book	Each	
11	CS-12 Miscellenous Receipt Book	Each	
12	Invitation Cards of Ivory Card Sheet size 5"x7" with Envelope both side Printing Ivory 400 gms. Card Sheet	Per 100	
13	Invitation Cards of 13.6 J.K. Card Sheet, Both Side Printing	Per 100	
14	Library Book Issue Register 250 Pages on Ledger Paper	Each	
15	Library Accession Register 250 Pages on 90 gms Ledger Paper	Each	
16	Ledger A/c Register Full PVC Binding on 90 gms Ledger Paper	Each	
17	Medical Reimbursement Forms 4 Pages	Per 100	
18	Medical Form No 97, Application 2 Pages	Per 100	
19	Order Pads for Ledger Paper	Per 100	
20	Provisional/Character Certificate Book	Each	
21	Printing Time Table Sheet size 12"x18"	Per 100	
22	Lesson Observation Diary	Each	
23	Registration Form for class XI on both side 90 gms Ledger Paper	Per 100	
24	Registration Form as per sample with numbering	Per 100	
25	Stock Register (Non-consumable) on 130 gms Ledger Paper	Each	
26	Stock Register (Consumable) on 130 gms Ledger Paper	Each	
27	Service Book for Staff with Gatta Binding 50 Pages on Ledger Paper	Each	
28	Student Complaint Cards size 4"x6"	Per 100	
29	T.A. Bill Form	Per 100	
30	Teachers Diary for Secondary classes 160 pages	Each	
31	Teachers Diary for Primary classes 160 pages	Each	
32	Teachers Arrangement Book 100 pages size 10"x15"	Each Book	
33	Teacher Attendance Register	Each	
34	Teacher Daily Diary size 10"x7½" 200 Pages with Gatta Binding	Each	
35	Visitor Register 250 Pages Leather Binding	Each	
36	Registers Printed KVS Pattern Size 8"x13" – 60 Pages	Each	
37	Registers Printed KVS Pattern Size 8"x13" – 80 Pages	Each	
38	Registers Printed KVS Pattern Size 8"x13" – 120 Pages	Each	
39	Registers Printed KVS Pattern Size 8"x13" – 180 Pages	Each	
40	All Performa Size 9"x11" One Page	Per 100	
41	All Performa size 9"x11" Two Pages	Per 100	
42	All Performa size 9"x11" Three Pages	Per 100	
43	All Performa size FS one Page	Per 100	
44	All Performa size FS Two Pages	Per 100	
45	All Performa size FS Three Pages	Per 100	
46	All Performa size A3 One Page	Per 100	
47	All Performa size A3 Two Pages	Per 100	
48	All Performa size A3 Three Pages	Per 100	
49	Student Diary size 6"x8" Total 120 Pages (Standard Size) good quality maplettho paper and Title Hard Card Board 4 colour offset printing with Lamination	Each	
50	Medical Checkup Cards as per Sample	Per 100	
51	Sports & Cultural Merit Certificate 300 gms Ivory Card Sheet 2 Colour Screen Printing	Each	
52	Sports & Cultural Merit Certificate 300 gms Art Card Sheet Four Colour Offset Printing	Each	
53	Library Card as per sample	Each	

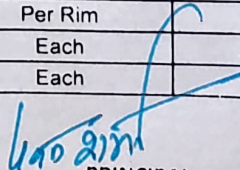
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STATIONERY ITEMS

Sl. No.	Name of Item	Unit	Rates
1	Chart Paper	Each	
2	Pastel Sheet	Each	
3	Kite Paper	Each	
4	Glazed Paper	Each	
5	Handmade Sheet	Each	
6	Flourscent Sheet	Each	
7	Ivory Sheet	Each	

8	Sketch Pens Stick (20 colour set)	Per Set	
9	Sketch Pens Stic (15 Colour Set)	Per Set	
10	Sketch Pen stic Jumbo Park	Per Set	
11	Sketch Pen Luxor Singh Colour Set	Per Set	
12	Fevi Stick (5 gm/ 10 gm/ 22 gm)	Each	
13	Fevicol 100 gms	Each	
14	Fevicol 200 gms	Each	
15	Fevicol 500 gms	Each	
16	Fevicol 50 gms	Each	
17	Poster Colour 12 Colour Set	Per Set	
18	Poster Colour 6 Colour Set	Per set	
19	Crayons Colour	Per Set	
20	Pencil Colour	Per Set	
21	Permanent Marer Camlin/Reynolds	Each	
22	White Board Marker	Each	
23	Stic Bold Marker	Each	
24	Golden Paper / Silver Paper	Each	
25	Plastic Scale 12"	Each	
26	Plastic Scale 24"	Each	
27	Steel Scale 12"	Each	
28	Steel Scale 24"	Each	
29	Pencil Natraj	Per Pkt	
30	Eraser Non-Dust	Per Pkt	
31	Sharpner	Each	
32	Brown Tape 1"	Each	
33	Brown Tape 2"	Each	
34	Cello Tape 1"	Each	
35	Cello Tape 2"	Each	
36	Cello Tape ½"	Each	
37	Double Sided Tape	Each	
38	Cellophine Sheet	Per Mtr.	
39	Board Pin Fanta	Each	
40	Board Pin Big Size	Each	
41	Pin Cousion	Each	
42	Water Spunch	Each	
43	Stapler 10-D	Each	
44	Stapler Big Size	Each	
45	Stapler Pin Max	Each	
46	Stapler Pin Big Size	Each	
47	Coloured Tape Big Size	Each	
48	Luxor Hi-Techpoint Pen	Each	
49	V-5 Pen	Each	
50	Uniball Pen	Each	
51	Stamp Pad	Each	
52	Stamp Pad Ink	Each	
53	Reynolds Pen	Each	
54	Reynolds Refille	Each	
55	Paper Cutter Small	Each	
56	Paper Cutter Big Size	Each	
57	Scissor Plastic Small	Each	
58	Scissor Plastic Big	Each	
59	Scissor (Brass Handle)	Each	
60	Calculator 10 Digit	Each	
61	Cello Butterflow Pen	Each	
62	Cello Butterflow Refille	Each	
63	Brown Sheet	Each	
64	OHP Marker	Each	
65	OHP Sheet	Per Pkt.	
66	Sealing Wax	Per Box	
67	Gum Tube (50 ml/ 100 ml)	Each	
68	Pocker Steel	Each	

		Each	
69	ADD Achiever Pen	Each	
70	Paper Weight	Per Pkt.	
71	Coloured Sheet A-4 Size	Per Pkt.	
72	Coloured Sheet A-3 Size	Each	
73	My Clear Bag	Per Pkt.	
75	Zen Clip	Each	
76	Sticky Pad	Each	
77	Dak Pad	Each	
78	Writing Pad 1/8	Each	
79	Punching Machine Single	Each	
	Punching Machine Double	Per Pkt.	
80	Tags White (Small)	Per Pkt.	
81	Tags Green (Big Size)	Per Box	
82	All Pin Bell 100 gms.	Each	
83	Gum Bottle 300 mL Camel / Ashoka	Each	
	Gum Bottle 700 mL Camel / Ashoka	Per Box	
84	Carbon Kores Small Blue	Per Box	
	Carbon Kores Big Blue	Each	
85	Wooden Duster	Each	
86	Cloth Duster Best Quality	Each	
87	Index File	Each	
89	Thread Ball 100 gms	Per Kg.	
91	Sutli Jute Wali	Per Pkt.	
92	Sutli Plastic	Per 100	
93	Drawing Sheet 9×11"	Per Pkt.	
94	Rubber Bands 3" Mylon	Each	
95	White Fluid (Kores) (Double)	Each	
	White Fluid Pen	Per Mtr.	
96	Markeen	Each	
98	Highlighter Pen	Per 100	
99	Graph Paper	Each	
100	File Board	Each	
101	Cloth Envelope Small Size	Each	
102	Cloth Envelope Medium Size	Each	
103	Cloth Envelope Full Size	Each	
104	Photo Copier Paper Century A4 Size	Per Rim	
105	Photo Copier Paper Century A3 Size	Per Rim	
106	Photo Copier Paper Century FS Size	Per Rim	
107	File Covers Best Quality with School Name Printed	Each	
108	Guard File 10×15" Pasting	Each	
109	Envelope 11×15" with School Name Printed	Per 1000	
110	Envelope 9×4" with School Name Printed	Per 1000	
111	Letter Pads Small Size 9×7½"	Each Pad	
112	Letter Pads Medium Size 10×7"	Each Pad	
113	Letter Pads Full size 8×13"	Each Pad	
114	Ruled Register 2Q. 12×7"	Each	
114	Ruled Register 3Q. 12×7"	Each	
115	Ruled Register 4Q. 12×7"	Each	
116	Chalk Box (Without Dust) Taj/Vidyarthi Brand 50 Sticks	Per Box	
117	Chalk Box Coloured Dustless	Per Box	
118	Chalk Box 50 Sticks Ordinary	Per Box	
119	Chalk Box Kores 50 Stick	Per Box	
120	Chalk Box Kores 144 Stick	Per Box	
121	Full Scape Paper Size 13×16" Rulled	Per Rim	
122	Full Scape Paper Size 13×16" Unrulled	Per Rim	
123	Cobra File	Each	
124	Satin Ribbon (1/2" / 1" / 2")	Each	


 PRINCIPAL

प्रधान वर्य / Principal
 केंद्रीय विद्यालय / Kendriya Vidyalaya
 कृ.ए.ड.सं., विज्ञान विद्यालय / K.A.D.S., Vidya
 दिल्ली-92 / Delhi-110002

केन्द्रीय विद्यालय एन एफ सी विज्ञान विहार, दिल्ली-110092

वर्ष 2022-23 के लिए फार्मों का पंजीकरण

मद	क्र.	प्राप्ति की तिथि	प्राप्ति का साधन	फर्म का नाम	फर्म का पता	वैध/अवैध की स्थिति	टिप्पणी
Stationery/ Printing Material	1	03.03.2022	Speed Post	M/s Vardhman & Company	46/4, Kalkagadi, Ghaziabad	Valid	
	2	04.03.2022	Speed Post	M/s Bhagwati Enterprises	A-132, Jhilmil Colony, Main Road, Delhi-110095	Valid	
	3	07.03.2022	Speed Post	M/s Jayco Fine Printers	31, Rajendra Nagar, Gali No. 3, Meerut-250004	Valid	
	4	07.03.2022	Speed Post	M/s Praveen Brothers	32, Shambhu Das Road, Near Balaji Mandir, Nauchandi, Meerut City-250002	Valid	
	5	07.03.2022	Speed Post	M/s Saurabh Enterprises	F-193, Shastri Nagar, Meerut	Valid	
	6	07.03.2022	Speed Post	M/s Vinod Enterprises	1095, Sector-2, Shastri Nagar, Meerut-250004	Valid	
	7	07.03.2022	Speed Post	M/s Agarwal Offset Printers	C-11, Janta Nagar, Garh Road, Meerut (U.P.)	Valid	
	8	07.03.2022	Speed Post	M/s Mohan Print Media (P) Ltd.	20, Chitrakoot Colony, Nauchandi Ground, Meerut (U.P)	Valid	
	9	05.03.2022	Speed Post	M/s Dhingra Pustak Bhandar	A-127, Jhilmil Colony, Delhi-110095	Valid	